

PROJECT APPLICATION CHECKLIST

Before you turn in your project, please be sure to review all of the following:

Reviewed the 2021 Contest Guidelines

Completed ALL sections on the Contact Information Sheet (page 2)

Completed ALL questions on the Project Description Sheet (pages 3-4)

Completed a DETAILED Project Expense Sheet (page 5)

Marked the required participation dates on your calendar:

Friday, January 28 (3:00pm - 5:00pm) Project Drop Off

Saturday, January 29 (10:30-11:30 Interview/judging)

(3:30-5:00) Showcase

Tuesday, February 15 Project Kickoff Celebration (6:00 - 7:00)

Determined who will represent your project at these events

Reviewed the sample project scoring rubric (page 6)

Completed the Fundraiser Supplemental Application if your project is a fundraiser (page 7)

Completed Consent/Media Release forms for EVERY participant (see page 8)

Completed all pieces of my display and/or video (to be turned in with my application)

Contact Information

Youth Philanthropy Contest | PO Box 104 Ogallala, NE 69153

Email: info@keithcountyfoundation.org

Barb Jeffres, 308-289-5392 Mary Jensen, 308-289-4595

Youth Philanthropy Contest Contact Information Sheet

Please complete all 6 pages completely including media releases.

Project Name: _____

Name of Individual or Group: _____

Main Contact Person: _____

Mailing Address: _____

City _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

Email: _____

How do you prefer to be contacted?

E-mail Text Phone call

How did you hear about the Youth Contest?

School Club/Organization Social Media Other Radio/Newspaper

Friend/Relative Other: _____

Age Group: 3rd-5th 6th - 8th 9-12th

If a group has mixed ages, the age group will be determined by the age of the oldest youth participating. How many people are in your group? _____

Please list the names/ages of each group member below.

A signed media release form is required for each person. (see page 7 of this packet for the media release form) (Add additional names on the back)

Name	Age	Name	Age
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

***You may attach a sheet for additional members if you do not have enough space here.**

Please include a one-sentence summary of your project on the back of this sheet. This summary will be used to promote and help fund your project.

What do I do with my contest application and display once they are done?

Projects can be dropped off at the Petrified Wood Gallery, 418 East 1st Street during the following times:

Friday, January 28th, 3:00-5:00 pm

When you drop off your projects, a committee member will check through all your paperwork and then escort you to a table where you can set up your project display for judging. On Saturday, the Selection Committee will interview and judge projects from 10:30-11:30, and winners will be announced during the Youth Contest Showcase between 4:00 and 5:00.

Project Description

For more information, see Youth Philanthropy Contest Guidelines

Here is your chance to tell us what you want to do to make your community a better place. Please respond to each of the following questions. Please feel free to use additional paper.

1) What is your project?

2) Does your project meet ALL of the following qualifications?

(Please check each box indicating your project meets these criteria)

- Has a positive impact on the community
- Can be completed before November 1, 2022
- Project results directly benefit Keith County, Nebraska
- Is charitable in nature (which means it must focus on serving the public interest or common good)
- Directly involves youth in the work and project completion
- If the project benefits a community organization, that organization has been contacted and given permission (if applicable).

3) WHO will this project serve and how will they benefit from it?

4) WHAT impact will this have on your community?

5) HOW are you going to do it?

Please explain the goals of your project and how you will meet them.

6) WHO is going to help you make it happen?

7) WHY do you think your project should receive funding?

8) What type of display have you included with your application to help better explain your idea?

If you have a video to submit, what is the link? _____

* Please see contest guidelines for more detailed information about video submission.

If your project benefits a community organization or group, you must have permission from that group to complete your project **BEFORE** you turn in this application. If this applies to you, who did you speak to?

Organization Name: _____

Organization Contact Person: _____

Date: _____

Project Expenses

How are you going to spend your project money? Determining the actual expenses ahead of time will make your project flow much more smoothly. *Please detail all expenses related to your project.*

Item Description	Qty.		Cost/ Each		Total Cost (qty. x cost)
		X	\$	=	\$
		X	\$	=	\$
		X	\$	=	\$
		X	\$	=	\$
		X	\$	=	\$
		X	\$	=	\$
		X	\$	=	\$
		X	\$	=	\$
		X	\$	=	\$
Total Amount Needed for this Project				*	\$

** Project funding will equal your budget and will not exceed \$1000.*

If your project exceeds your budget, how will you cover those costs?

In-Kind/Donations

(What other support do you expect for your project?)

<i>Item Description</i>	<i>Donation Value</i>	<i>Item Description</i>	<i>Donation Value</i>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

What is the estimated amount needed to complete the TOTAL project? _____

Youth Philanthropy Project Scoring Rubric

Project Name: _____

Evaluator: _____

Project Qualifications (Must have all Yes's to be scored)	Yes	No
Has a positive impact on the community		
Can be completed by Due date		
Project results directly benefit Keith County NE		
Is charitable in nature		
Directly involves youth in the project work		
If the project benefits a community organization, that organization has been contacted and given permission (if applicable).		

Judging Criteria	1 – 3	4 – 7	8 – 10	Score
<i>Project designed to benefit community</i>	Change is mainly superficial, limited community benefit, or is not unique	Change is mainly superficial, but unique benefits realized in community	Change is significant; new and unique benefits are realized in the community in a substantial way	
<i>Participants understand their impact</i>	Does not state or imply that impact will be made	Implies, but does not clearly state the impact that will be made by the project	Clearly and passionately states the impact the project will have on their community	
<i>Easy-to-understand project and attainable goals</i>	Unrealistic, confusing and goals are not understandable	Somewhat realistic, goals are stated, but not clear	Realistic, clearly defined, and goals are understandable	
<i>Philanthropy displayed through the project</i>	Does not demonstrate key components of philanthropy	Will demonstrate the true meaning of philanthropy with proper guidance	Clearly demonstrates philanthropy through project presentation and application	
<i>Budget itemized and within project guidelines</i>	Not itemized and/or not within project guidelines	Not itemized; fits in guidelines but lacks details	Itemized; fits within project guidelines; and is well researched	
<i>Visual Presentation and Application</i>	Messy and unattractive project display and application	Neat project display and application; appealing to the eye	Attractive project display and application; enhances the application	
Total				/60

Media Release and Consent to Participate

Required by **each** contest participant – please make copies as needed

Youth Philanthropy Committee
For the
Keith County Foundation Fund
Contact persons: Barb Jeffres or Mary Jensen
P.O. Box 104, Ogallala, NE 69153
Phone: 308-289-5392 or 308-289-4595
info@keithcountyfoundation.org

Permission to Photograph/Quote Participant's

Participant's Name: _____

I agree that the Youth Philanthropy committee may use photographs of me with or without my name and for any lawful purpose, including such purposes as publicity, illustration, promotion, advertising, and web content.

I also agree that the Youth Philanthropy Committee for the Keith County Foundation Fund may use my comments upon approval for similar promotional purposes.

I understand the Youth Philanthropy committee is a subcommittee of the Keith County Foundation Fund, an affiliated fund of the Nebraska Community Foundation, a nonprofit organization, which exists to help concerned citizens to mobilize charitable giving in support of the betterment of Nebraska communities and organizations. I further understand that I will not receive compensation for the use of my photographs or comments.

As a parent, I understand that my child wishes to participate in this contest. I will support them in their efforts. If I have questions I can contact Barb Jeffres or Mary Jensen. Their contact information is listed at the top of this page.

I have read and understand the above:

Participant Printed	Name Participant's Signature	Date
_____	_____	_____

*Parent/Guardian Printed Name	*Parent/Guardian Signature	Date
_____	_____	_____

*Required if participant is 18 years of age or younger

Mailing Address: _____

City: _____ State: _____ Zip: _____

Club or Organization (if applicable): _____